

**Permanent Building Committee  
Minutes of January 20, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault and Paul Jussaume (5:14p). Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

The Chairman called the meeting to order at 5:14 p.m. once a quorum was obtained.

Mr. Jay Mason of Architectural Consulting Services was present along with Andrew Graham of the Dracut Public Schools.

Mr. Mason presented a full size and several smaller versions of the plans for the field house. Mr. Mason provided one specifications manual. There was a discussion on whether the prevailing wage sheets were obtained. They had not been and the secretary to the Committee would request them. There was a question as to the ad for the Central Register and the Lowell Sun. It was determined that the secretary for the Committee would put both ads in.

Mr. Mason pointed out that he needed the asphalt spec and that he would email it over to the secretary for inclusion in the specs. The Committee discussed the alternates and that they would be subtracted out of the bid if the bids came in over budget. Mr. Mason felt that they were conservative on their numbers.

There was a discussion on Addendum 1 & 2 to the contract. Addendum 2 was for the additional work to add the alternates into the plan. This was discussed at the November 18, 2015 Permanent Building Committee meeting and everyone seemed in agreement. This would be an additional \$1,500 to the contract for ACS. After reviewing the minutes of November 18, 2015 and further discussion it was determined that it was agreed but no motion was made on the cost for the additional services which would need to be done. Mr. Mason also brought forward Addendum No. 1 which was the request for additional services to locate the electrical utilities.


Mr. Neofotistos stated that again they do not have a complete Committee present to address the addendums and he would bring this up at the next meeting which should be next week for the High School Project. Mr. Neofotistos stated they will take a vote on it then and let Mr. Mason know. Mr. Neofotistos also mentioned that the Committee was going to try and go to a 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month schedule in February.

## Adjourn

Mr. Thibault made a motion to adjourn the meeting at 6:00 p.m. Mr. Jussaume seconded the motion. The motion carried unanimously.

### PERMANENT BUILDING COMMITTEE

  
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Absent: Doug Dooley\_\_\_\_\_

  
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Absent: Harvey Gagnon\_\_\_\_\_